

VOLUNTEER QUESTIONNAIRE

NAME: _____

PHONE #: _____

ADDRESS: _____

CITY: _____ ST: _____

ZIP: _____ BIRTHDATE: _____ AGE: _____

DO YOU TEXT?: YES NO EMAIL: _____

PHYSICAL LIMITATIONS SO WE CAN PUT YOU IN THE APPROPRIATE
POSITION: _____

ARE YOU ON FACEBOOK/INSTAGRAM/TIKTOK? IF SO, WHAT NAME WOULD WE LOOK UP
TO FIND
YOU? _____

WHAT SIZE T-SHIRT WOULD YOU NEED? XS SM MED LG XL 1X 2X 3X 4X

HOW DID YOU HEAR ABOUT VOLUNTEERING AT THE FAIR?

IF UNDER THE AGE OF 18, ARE YOU INTERESTED IN OUR FAIR YOUTH BOARD FOR GRADES
9TH & UP? _____

2022 Fair Volunteer Opportunities: Aug, 16th – Sept, 15th

Requirements to Volunteers

All Sevier County Fair volunteers are required to complete a **VOLUNTEER APPLICATION**. Available on the Sevier County Fair website: www.seviercountyfair.org Volunteers 13 years of age and older may volunteer by themselves. Volunteers 12 years of age and younger may volunteer with a parent or guardian alongside them. All 1st time volunteers are required to attend a **Volunteer Orientation Session**. Get your **FREE T-SHIRT for Volunteers!** Volunteers should be able to communicate effectively and follow directions, be comfortable interacting with Fair Staff & Vendors, and especially members of the public attending the Fair. Specific Volunteer opportunities may necessitate additional qualifications and further training.

VOLUNTEER POSITIONS

(Please check any you may be interested in)

Pre-Fair Preparations

_____ **Phone Receptionist** – Answer phones, take messages, check answering machine, call backs, and get messages to the correct person.

_____ **Pre-Fair Preparations** – Painting, decorating, construction, setting up displays, repairing broken items.

_____ **July Clean Up** – In exhibit hall, cleaning walls, display cases, mopping floors, some painting, getting rid of cobwebs inside out.

_____ **Catalog Delivery** – Weekly delivery of catalogs to a set route in Sevier County. Primarily in June and July.

_____ **Posters and Flyers** – Early August, distribute posters and flyers to designated local businesses & sponsors for display.

Pre-Fair Exhibit Intake

_____ **Intake/Front End** – Help people find categories, fill out forms, tag items. Must become familiar with categories in the catalog.

_____ **Intake/Back End** – Move items to appropriate places, double check tags & organize exhibit areas as you go.

_____ **Intake Runners** – Run ticketed items from front end to back end. Help back end when possible.

_____ **Judges Helpers** – Assisting the judges with paperwork & attaching ribbons. Quick training the day of will be required.

_____ **Exhibit Set-up** – After judging, set up displays & organize before opening to the public. You will work with people who are knowledgeable about the different areas.

During Fair Week

_____ **Phone Receptionist** – Answer phones, take messages, check answering machine, call backs, and get messages to the correct person.

_____ **Bouncy House Attachment** – Control flow of children in & out of house, make sure safety rules are adhered to.

_____ **Children's Play Area Tent** – Supervise a free children's activity tent. There are games, activities, and things to do.

_____ **Contest Corral** – This area is for nightly contests. You would be assisting the coordinator in working the contests.

_____ **Information Booth** – Need 3 people each night who have experience with the fair or will learn about the fair answering Fair questions & making announcements.

_____ **Bathrooms & Trash Detail** – Bathrooms cleaned and stocked, and nightly trash runs completed.

_____ **Gofer** – For miscellaneous jobs that come up on the spare of the moment. You may be relieving people for bathroom breaks, running things here and there, whatever needs to be done.

_____ **Animal Kingdom** – Attendants will oversee area, control flow of guest and sell feed for animals.

_____ **Train Conductor** – Drive Barrel Train lawn mower.

Post Fair

_____ **Phone Receptionist** – Answer phones, take messages, check answering machine, call backs, and get messages to the correct person.

_____ **Post Fair** – Break down displays, take down decorations, move displays and materials into storage and help organize storage area.

WE ARE SUPER EXCITED TO HAVE YOU JOIN
OUR FAIR FAMILY